

**Hasanamba College of Education Library**  
**Important Study Resources You Need, Always Available**

**Dedicated Staff:**

**Smt. IRUDAYA MARY M (Librarian)**

**DLib, BA, BLISc, MLISc, PGDCA,**

**Experience: 11 years**

**Library as Learning Recourse:** The library and information center of the college is situated on the first floor is adequate holding in term of books journals other learning materials and for technology aided learning which enable student to acquire information knowledge and skills required for their study. The library functions under the supervision of qualified librarian. The library offers its services for teaching and non-teaching faculty of this institution and to outside this institution. The library has a key role in supporting the academic activities of the institution establishing maintain and promoting library and information services. It supports the teaching and research programme of the college by maximizing access to information. We have a well ventilated well lighted and spacious library with good seating arrangements.

The information center has 8 computers. Out of 8, one is for library operation 7 for free internet access. Xerox is also been provide in the library for the conveniences the readers. We used gate register in the library for time and attendance. Notice board is placed outside library to facilitate display of important information. Library has a book bank facility and it made available to all the student trainees. Four books will be issued for each student trainee. Two more books will be issued for SC/ST student trainees.

**Working Hours:** The library functions from **10:00 AM to 6:00PM** on working days, students are using library during their library period, free periods and internals. Separate library periods are allotted B.Ed. students for optimum utilization of the library.

**Functional Sections:** The library is extending both traditional and IT related services. The library has 10 different Sections carrying out by Librarian

**Acquisition section:** This section performs the major activity of collection development/ Procurement of new documents based on the recommendations made by the Principal, Assistant professors of the concerned subject. The users can avail the information about the status of New Arrivals to the Library

**Active Stack Area:** In this section all the newly acquired Textbooks and Reference books are available only for reference within the Library by the users.

**Circulation / Membership Registration Section:** This section is one of the important section mainly deals with enrolment of the Students, Teaching Faculty, Office Staff and Non-teaching staff as members of the library. This section performs the responsibility of issuing No Due Certificate to its Members. This Section also provides Inter Library Loan facility as per the request made by concerned users.

**Reference Section:** This is one of the very important referred sections by the users. Some of the important collection of this section are: Dictionaries, Encyclopedias, Reports of various Committees and Commissions, Annual Reports, Gazetteers, Maps, Atlases and Charts, General Knowledge Books, Reference Books, Abstracting Journals are also houses in this section.

**Periodical Section:** This section is one of the important sections, which presently subscribes Journals on specific recommendations by the Principal and staff. The total number of journal titles in the holding

from the inception of the library is about 11. This section houses important reference oriented, journals, magazines and news paper. This section also preserves the old News Papers up to 1 year. The old back issues of the journals are temporarily stitched and shelved on respective subject racks.

**User orientation programme/information literacy:** User orientation programme is conducted for students of B.Ed. in the beginning of their course student are made aware of the general arrangement and rules of the library different section classification system library services circulation system, important reference book journals question paper etc. instruction is also given about the care and concern for the library materials importance of reading development of reading habits etc.

**Reprographic Facilities:** The library provides reprographic facilities like photo copy, printing CD/DVD writing etc. for this networks printers and photocopies are available in the library. User from different universities and B.Ed. students from different college are using the library for reference. Student who are doing their higher education in other colleges are allowed access to library materials for reference with the permission of the principal. The students and teachers of nearby colleges and schools also make use of the library facilities on request only for reference.

**Information Technology Division:** Digital library of our college can be accessed from the data is being stored to the server in digital format such as pdf.doc html images videos many more. Students and teachers can access the details about college library books and its availability through this section.

**Internet Centre:** Computers with Internet browsing facility provided. This facility are meant to be used free of cost by the Faculty and Students only for browsing the Internet for their Academic and Research related matters. The service of Internet is available between 10 a.m. to 6.00 p.m.

**CD-ROM Service:** The Library has a collection 154 CD-ROMs. CDs are available for browsing by the students and staff. The Library acquired quite good number of CDs which are educative and informative.

**OPAC:** The Library is proposed to extend the Online Public Access Catalogue facility to the uses of the library in order to provide necessary information about availability and location of the documents of the library. Necessary guidance and training programme will be provided to the users to access the OPAC facility in the library.

**Educational Journals, Magazines and News paper Details:** Edu Tracks, Educational World , Journal of All India Association for Educational Research , Indian Educational Review , Journal Of Indian Education , Down To Earth , Teacher Plus , Careers 360 , Span , Competition Success Review , Spardha Spoorthi, The Hindu , Vijaya Karnataka , Kannada Prabha, Janatha madhyama and Employment News.

**Statement showing the details of the books having in the library during the year-2019-20**

• Total number of books	:	<b>7588</b>	Reference Books	:	<b>80</b>
• Journals & Periodicals	:	<b>11</b>	New papers	:	<b>05</b>
• CD & Video	:	<b>154</b>	Book Bank Books	:	<b>126</b>
• Back volumes	:	<b>133</b>			